



# SAV-A-STEP

## EQUAL OPPORTUNITY EMPLOYER

Qualified applicants are considered for all positions without regard to race, sex, color, religion, national origin, age, marital or veteran status, or the presence of a physical or mental disability.

Please Print Legibly

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### GENERAL INFORMATION

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
First MI Last

Address \_\_\_\_\_  
Street Apt. # City State ZIP

Email Address \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Birth Date (optional) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Position Desired \_\_\_\_\_ Circle one: Full Time Part Time

Date Available for Work \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Wage Desired \$ \_\_\_\_\_

Referral Source: Circle one: Newspaper Ads Friends/Relatives Walk-In Private or State Agency

Relatives currently working for Sav-A Step: \_\_\_\_\_  
Name Relationship

List any special skills you have for the desired position \_\_\_\_\_

Have you ever worked at any Sav-A Step before? \_\_\_ Yes \_\_\_ No If yes, when? \_\_\_\_\_

If you are under 18, can you furnish a work permit? \_\_\_ Yes \_\_\_ No

Have you ever been convicted of a crime? \_\_\_ Yes \_\_\_ No If yes, please explain. \_\_\_\_\_

### MILITARY EXPERIENCE (If Applicable)

Branch of Service \_\_\_\_\_ Position \_\_\_\_\_  
Years \_\_\_\_\_ Duties \_\_\_\_\_

### EDUCATION (Include all periods of schooling beginning with High School)

|             | Name & Address of School | School Years Completed | Major Field | Degree or Diploma Received |
|-------------|--------------------------|------------------------|-------------|----------------------------|
| High School |                          |                        |             |                            |
| Vocational  |                          |                        |             |                            |
| College     |                          |                        |             |                            |

**EMPLOYMENT EXPERIENCE** (List most recent job first.)

| Most recent employer        | Dates  |    | Job Title & Work Performed |
|-----------------------------|--------|----|----------------------------|
|                             | From   | To |                            |
| Employer                    |        |    |                            |
| Address                     |        |    |                            |
| Phone # to that Location    |        |    |                            |
| Supervisor                  | Salary |    |                            |
|                             | From   | To |                            |
| Reason for Leaving          |        |    |                            |
| Phone # to Home Office      |        |    |                            |
| Second most recent employer | Dates  |    | Job Title & Work Performed |
|                             | From   | To |                            |
| Employer                    |        |    |                            |
| Address                     |        |    |                            |
| Phone # to that Location    |        |    |                            |
| Supervisor                  | Salary |    |                            |
|                             | From   | To |                            |
| Reason for Leaving          |        |    |                            |
| Phone # to Home Office      |        |    |                            |
| Third most recent employer  | Dates  |    | Job Title & Work Performed |
|                             | From   | To |                            |
| Employer                    |        |    |                            |
| Address                     |        |    |                            |
| Phone # to that Location    |        |    |                            |
| Supervisor                  | Salary |    |                            |
|                             | From   | To |                            |
| Reason for Leaving          |        |    |                            |
| Phone # to Home Office      |        |    |                            |
| Fourth most recent employer | Dates  |    | Job Title & Work Performed |
|                             | From   | To |                            |
| Employer                    |        |    |                            |
| Address                     |        |    |                            |
| Phone # to that Location    |        |    |                            |
| Supervisor                  | Salary |    |                            |
|                             | From   | To |                            |
| Reason for Leaving          |        |    |                            |
| Phone # to Home Office      |        |    |                            |

**AGREEMENT**

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as my be necessary in arriving at an employment decision. In the event of my employment, I understand that false or misleading information given in my application or interview(s) may result in my discharge. I understand also, that I am required to abide by all rules and regulations of this company. My employment and compensation can be terminated with or without cause and without notice, at the option of either this company or myself.

**AUTHORIZATION FOR INVESTIGATION**

I have applied for employment with Sav-A Step Food Marts, Inc. and I consent that they be fully advised of my record with former employers. Therefore, I respectfully request and authorize you to furnish Sav-A Step with any information concerning my employment record, character, habits and ability. I do hereby release previous employer(s) and all individuals concerned from any and all claims, suits and liabilities for any damage whatsoever resulting from such information provided.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date